



HON. BALASAHEB THACKERAY AGRIBUSINESS AND  
RURAL TRANSFORMATION PROJECT (SMART)  
**DISTRICT IMPLEMENTATION UNIT (DIU), GONDIA**



No. SMART/DIU-GON/VCDS RFQ/VEHICLE/२२१/2023

Date:- ८/09/2023

**INVITATION FOR QUOTATIONS**

To,  
Prospective Bidder,  
.....

**Sub :** Invitation for quotation for hiring of Agency for organizing 3 days farmers study tour under value chain development school.

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Head of DIU GONDIA CUM Project Director, ATMA GONDIA), Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for the following (*non-consultancy services*). The tentative tour programme and other terms and conditions are attached herewith.

Package No.	Particulars of packages	Requirement	unit	Qty.
1	Transportation Service for 62	1) Bus Type: Non AC 2) Bus Seat capacity: 50 3) Bus Seat capacity: 17 3) Appr. Running during tour: 900 Kms	No. of Buses	50 Seaters- 01 17 Seaters- 01
2	Food Facility	1) Morning Break fast 2) Afternoon Lunch & night Dinner 3) Tea 4) Drinking Water	Full day meal No. of full day meals	03
3	Boarding Facility at Night 62 Persons	1) Non AC Rooms with fan and Bed 2) Tripple or Forth occupaney 3) Should have attached toilet bathroom and warm water for bath	No. of Rooms	Tripple occupaney -21 Rooms Forth occupaney - 16 Rooms

\*quantity may change during actual implementation

**NOTE:** Food facility includes following

- 1) Morning breakfast includes: Poha /Upma /Idali/ Wada/Dosa etc.
- 2) Lunch & Dinner (unlimited): Chapati/ Roti, 2 Sabji, Dal, Rice & Sweet
- 3) Tea: with sugar/ without sugar : 3 time in a day
- 4) Drinking Water: mineral water in a jar / bottles as per requirement.

### 3. Bid Price

- a) The contract shall be for the quantity as described above.
- b) Rate should inclusive of road tax, road permit, insurance, fuel, toll charges and all other expenses to operate bus services.
- c) The Prices shall be excluding GST.
- d) The rates quoted shall be fixed for the duration of the 1 year and shall not be subject to adjustment on any account
- e) *Bidder should quote rate for given items as per tour and* The Quotations would be evaluated for all items together.
  1. **Rate per Km over and above 1000 km**
  2. Halt charges per day is Including.
  3. No lodging and Boarding will be provide to bus driver .

### Tentative programme for 3 days

Sr. No	Travel From Where	Travel to Place	Stay	Distance (Km)
1	GONDIA	Regional Agriculture Research Institute Sindewahi, Chandrapur	Chandrapur	Near about 300
		Krushvi Vidyan Kendra, Sindewahi		
	Chandrapur	Kanchani farmer producer company, Warora	Sakoli	Near about 300
		Visit to Progressive Farmer, Warora		
2	SAKOLI	Krushvi Vidyan Kendra, Sakoli	-	Near about 300
		Visit to Bhandara FPC		
3	SAKOLI	GONDIA		

### 4. Validity of Quotation

Quotation shall remain valid for a period not less than 180 days after the deadline date specified for submission.

### 5. Eligibility Criteria:

- a) The bidder must have successfully arranged similar type of package tour during last five years.
- a) Bidder should be registered under Goods and Services tax Act, 2017
- b) Bidder should have its main or branch office anywhere in Maharashtra
- c) Bidder should have achieved in at least one year an annual financial turnover not less than Rs. 5.50 Lakhs@ in the last three financial years ie. 2020-21,2021-22,2022-23
- d) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.

### 6. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) PAN Card copy
- b) GST registration certificate
- c) Bid security declaration (in attached format)
- d) Turn over certificate issued by the chartered Accountant/ITR Copy/Balance sheet
- e) Supply orders /invoice copies (with respect to clause 5a )

- f) Agency should submit compliance report along with the quotation on agencies letter head (In attached format)
- g) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

## 7. Other terms and Condition

- A . The agency should have minimum 1 tourist vehicle with registered in its name and model should not be earlier than year 2018.
- B . The agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrication oil, consumables, necessary spares, maintenance, driver's salary etc.
- C . All applicable taxes, permits, license, comprehensive insurance (including passengers), valid fitness certificate and any other documents for operating the vehicle commercially should be fully paid and should be available in the vehicles.
- D . Vehicle may be required any working or Sundays & other holidays on demand.
- E . Driver to be provided valid bus driver batch and must possess valid driving license having minimum three years' experience. The agency must submit the photocopies of valid licenses during the use. The Drivers of the vehicle must follow traffic rules and other regulations prescribed by the Govt. from time to time.
- F . The vehicle must be made available at any given time and day as informed. The vehicle should report to the place of requirement as per directions of the office. The mileage will be counted from Client office to Client office.
- G . The Client will not be responsible for any loss, injury, damage or accident to the vehicle or to any other vehicle.
- H . The agency should have the arrangements for repairing their vehicle in a short time and during the repair time the agency should provide a substitute vehicle and driver immediately.
- I . Client will pay applicable GST to the agency.
- J . Applicable tax would be deducted at source.
- K . A penalty of Rs. 2000/- per day may be levied if any vehicle fails to meet above terms and conditions on any day.
- L . Rates quoted should be valid for a period of one year from the date of award of contract. No revision in quoted rates on account of increase in fuel charges, spares, taxes etc. will be entertained.
- M . The successful bidder will have to enter into an Agreement for one year on Rs. 500/- Non-judicial paper. However, Client reserves the right to cancel the Agreement at any time without assigning any reasons whatsoever.
- N . The contract will initially be for a period of One year which may be extendable further up to six months on rendering satisfactory services without changing existing agreed norms.
- O . Agency should take signature on duty slip of concern officer. Any advance will not be paid. Agency will be responsible for drivers lodging, boarding and any other expenses, vehicle expenses during travel.
- P . Minimum charges will be paid if running of the vehicle is less than the agreed norms.
- Q . The agency will abide by all applicable statutory requirements as per Minimum Wage Act, Employee's Provident Fund Act, Workmen Compensation act, Payment of Wages Act, Contract Labor (Regulation and Abolition) Act and motor vehicle Acts. etc.

R. Client will not be responsible or liable in case of any dispute arising between the agency and the drivers employed by the agency and no relationship of Employer and Employee shall come into existence between the Client and the agency or drivers for which all responsibilities shall vest with the agency alone.

S. Client reserves the right to terminate this arrangement without assigning any reasons thereof, by serving on the agency a notice of one month to this effect, and on the refusal of the agency to accept the notice of termination of the arrangement or passive avoidance to do so, the said notice shall be sent by registered post on the address of the agency recorded with the client where after it shall be deemed to have been served to the agency. Client shall also be entitled to appoint any other person, firm or company at its discretion to perform the job entrusted to the agency after termination of the arrangement. Provided that the termination of the arrangement, as aforesaid, shall not absolve the agency of its liability regarding vehicle hiring arrangements already entrusted to it in accordance with the direction of the client.

T. In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the agency vis-a-vis the client shall be the sole authority to decide the arbitrator in accordance with the Indian Arbitration Act 1940. The agency agrees to execute all documents, which may be required by the client in this regard.

U. The telephone facility 24 hrs must be available with the agency.

### **8. Bid Security :**

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
  - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
  - b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
  - c) if the successful Bidder fails to
    - (i) sign the Contract or
    - (ii) furnish a Performance Security

### **9. General Conditions:**

- a) Bidder should submit only one quotation
- b) All legal disputes relating to the services are subject to the jurisdiction of court of law at Gondia.

### **10. Evaluation of Quotations**

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.
- (c) Quoted rates for Above Package Sr. No.1,2,3). As per format of Quotation.
- (d) Submitted all required documents as per clause 5 above.

The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.

### **11. Award of contract**

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

**12. Payment:**

Payment will be made within 2 weeks after completion of tour and availability of funds. Applicable GST will be paid on submission of invoice/bill.

**13. Quotation Submission:**

Interested bidder should submit only one quotation in a sealed envelope boldly superscript as *hiring of Agency for organizing 3 days farmers study tour under value chain development school* latest by 01.00 PM on **22/09/2023** to DISTIRCT IMPLEMENTATION UNIT (DIU), GONDIA Office- PROJECT DIRECTOR, (ATMA) – GONDIA, Near Police head quarter, taluka beej gunan kendra, Goregaon road, Karanja Pin- 441601

Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.

- a. Please quote the lowest possible rate. No negotiations will be entertained

**14. Opening of Quotation: -**

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on 22/09/2023 @ **2.00 PM**.

**15.** In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.

Contact No. 9665994700



Name – Ajit G. Adsule  
Head, District Implementation Unit  
Cum Project Director Atma

**FORMAT OF QUOTATION**  
**(On bidder's Letter head)**

To  
Head  
DIU, GONDIA

Date:-

**Subject:- Submission of quotation for hiring of Agency for organizing 3 days farmers study tour under value chain development school.**

Ref:- Your Request for Quotation SMART/DIU-GON/VCDS RFQ/Vehicle/ /2023 Dated 4- 9-2023

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

**A) On call basis for 3 days farmers tour**

Packag e No.	Particulars of packages	Requirement	unit	Rate per Unit in Rs. Without GST	Total Amount Rs. Without GST
1	Transportati on Service for 62	1)Bus Type: Non AC 2)Bus Seat capacity: 50 3) Bus Seat capacity: 17 3)Aprr. Running during tour: 900 Kms	No. of Buses 50 Seaters- 01 17 Seaters- 01		
2	Food Facility	2) Morning Break fast 2) Afternoon Lunch & Dinner 3) Tea 4) Drinking Water	Full day meal No. of full day meals		
3	Boarding Facility at Night 62 Persons	4) Non AC Rooms with fan and Bed 5) Trippl or Forth occupaney 6) Should have attached toilet bathroom and warm water for bath	No. of Rooms Tripple occupaney - 21 Rooms or Forth occupaney - 16 Rooms		
4	Transportati on Service	Rate per Km over and above 1000 km	Rate per Km		
	<b>Total Amount (Excluding GST)</b>				

- Quantities are for evaluation purpose and are subject to change.

We agree to supply and install above mentioned items in accordance with the specifications and terms and conditions mentioned in the invitation for quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: \_\_\_\_\_

Office Stamp/Seal

**FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY**  
**(To be submitted on the Bidder's Letter Head)**

Date:

RFQ/ Tender Ref No.: SMART/DIU-GON/VCDS RFQ/Vehicle/ /2023,dated -9-2023

To:

*Head, District Implementation Unit,  
SMART/Project Director ATMA, Gondia*

I/We .....(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for .....(Insert Title of the RFQ ), thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorized Signatory of bidder  
Name of Authorized Signatory .....

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD  
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

**UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT**

Date:

RFQ/ Tender Ref No.: SMART/DIU-GON/VCDS RFQ/Vehicle/ /2023,  
Dated -9-2023

To:

*Head, District Implementation Unit,  
SMART/Project Director ATMA, Gondia*

We hereby confirm and declare that we, M/s -----,  
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government  
department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have  
Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder  
Name of Authorized Signatory.....

**Agency should submit compliance report along with the quotation on agencies letter head**

<b>SN</b>	<b>Particulars</b>	<b>Details to be filled by the Agency</b>
1	Name of the Agency/Contact person	
2	Regd. Office/Business address of the Agency/Tel. No. (attach copy of registration under shop & establishment act.)	
3	Date of Incorporation/Constitution	
4	PAN No. of the Agency (Attach a copy of the PAN Card)	
5	GST No. of the Agency (Attach a copy of the GST)	
6	Whether the agency has minimum 6 months experience in providing tourist vehicle to the govt. sector/ semi govt. sector/corporation/ commercial establishment / large private sector companies (Attach copy of work order)	
7	Whether the agency has minimum 1 tourist vehicle registered on his name & model should not be earlier than year- 2018 (Attach proof of ownership of at least one tourist vehicle)	